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ADDITION TO PRINTING SERVICES BUILDING

Items for Consideration:

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A. DDP Space at [REDACTED] - 2,211 sq. ft.

1. If retained at [REDACTED] annual rental should be adjusted from \$49,025 to \$39,600 for potential rental savings.

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2. If moved to Key Building for example, then rental savings for [REDACTED] would remain as shown \$49,025. Turnaround space at Key Building would be reduced by 2,211 sq. ft. to 9,337 sq. ft. and the entire [REDACTED] of 10,164 net sq. ft. could be vacated and released (512 sq. ft. of subcorridor space included).

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B. Relocation of Building Services Branch/LSD/OL

The assignment of Warehouse space in the proposed PSB addition to accommodate BSB but leaving the "Walk-In" administrative stock room would free approximately 5,429 sq. ft. for turnaround use in the Headquarters Building.

C. General Printing Plant (GJ 56 Hqs. Bldg.)

In the interests of deriving benefits resulting from consolidations, it appears possible and feasible to move the General Printing Plant to be contiguous with the main Printing Plant. A total of 6,730 sq. ft. could be released for turnaround use in the Headquarters Building by such a move. Potential personnel gain should also be explored. The night operation for [REDACTED] might well be closer integrated and exploited for possible gain to OL as well as by possible bookbinding consolidation.

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D. Graphics and Visual Aids

Current PSD Graphics and Visual Aids occupies 2,489 sq. ft. in two locations in the Headquarters Building. It is recommended that this function be moved to the new PSB addition and that the 2,489 sq. ft. in Headquarters be released and used for Headquarters turnaround requirements. A more efficient and effective graphics and visual aids set-up with tangible gain could be accomplished by this physical consolidation of PSD services.

E. Parking for PSB Addition - Savings

The present estimated total cost of approximately 13 million for the PSB addition includes 3 million for a parking structure to accommodate new occupants to the building. It is felt that a parking utilization survey of the Headquarters site might reveal that the present parking capability might accommodate the proposed PSB addition parking requirement without new parking space augmentation. Thus, a potential savings of approximately 3 million dollars in the total construction cost estimate might be realized.

It is recommended that LSD/OL, conduct a parking utilization study to determine the additional parking capacity that could be accommodated in the current Headquarters parking areas.

F. Tunnel Access

It should be noted that the construction plan for the PSB addition includes a tunnel from the addition to the Headquarters Building. PSD services as well as services etc. of the other proposed occupants of the PSB addition will be greatly enhanced by this convenient access.

G. Consolidation Survey by PSD/OL

In view of the potential savings and functional gain to be derived through possible PSD consolidations herein discussed, it is suggested that the D/L might weigh the advisability of the proposed PSD moves and that a management survey, perhaps by PSD, would further the development of the best plan for consolidation.